



**AGENDA**  
**Joint Operating Committee Meeting**  
**Tuesday, February 2, 2021**  
**Steel Center, Conference Room B**  
**In Person and Virtual Meeting Via Zoom**

**6:30 PM –Executive Session**

**7:00 PM – Regular Meeting**

Mrs. Connie Ruhl, President - Bethel Park  
Mrs. Calvina Harris, Vice President - Duquesne City

Mr. Pete Giglione - Baldwin-Whitehall  
Mr. David Schaap - Brentwood  
Mr. Roger Tachoir - Clairton City  
Mrs. Dorothy Wycoff - Elizabeth Forward  
Ms. Amy Moranelli-Johnson - South Allegheny

Mr. Wayne Perry - South Park  
Ms. Kathleen Ligeros - Steel Valley  
Mrs. Suzanne Downer - West Jefferson Hills  
Mrs. Debra Kostelnik - West Mifflin Area

**1. Call to order**

1.1. Flag Salute

1.2. Roll Call

**2. Board Member Comments & Visitor Comments on Agenda Items**

Public comment for this virtual meeting was accepted by phone or email with instructions on the School's website. The public agenda was made available on the website and by the 5 pm deadline today there were \_\_\_\_ comments submitted.

**3. President Remarks**

An executive session was held prior to tonight's meeting for purposes of discussing personnel matters.

**4. Nominations for President and Vice President**

**5. Presentation**

5.1. 2021 Steel Center Educator of Distinction

**6. Student Representative Reports – None**

**7. Minutes**

**7.1.** Approval of Minutes from December 15, 2020

**8. Financial ACTION ITEMS**

The Administration recommends the approval of the finance items 8.1 to 8.6 as presented (enclosed and website attachment):

**8.1.** Program Funds as of December 31, 2020 and January 22, 2021

**8.2.** Ratify Payment of Invoices – Administrative Budget

**8.3.** Approve Payment of Invoices – Administrative Budget

**8.4.** Approve Payment of Bills and Purchase Orders – Operating, Workforce & Perkins Budgets

**8.5.** Ratify Customer Service Reports for December and January

**8.6.** Ratify Student Activity Reports for December and January

**9. Administrative ACTION ITEMS**

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

**9.1. Operations**

**9.1.1 Reappointment of Solicitor**

- Approve the reappointment of **Weiss Burkardt Kramer LLC as solicitor for 2021**, with a retainer of \$350.00 per month and hourly billing rate of \$115 per hour.

**9.1.2 Donation from Rosedale Technical College**

- Accept the **donation from Rosedale Technical College** of two Payne Air Conditioning Units worth \$1,400, which was secured by HVAC Instructor Brian McCrory.

**9.1.3 Obsolete Light Bulbs**

- Declare obsolete approximately 4,000 four-foot fluorescent light bulbs, which are being replaced with four-foot LED lights, which are part of a program of 5,200 bulbs donated by Duquesne Light.

**9.2 Personnel****9.2.1 Custodian**

- Ratify hiring **Danielle Pahanish as a Custodian** at a salary of \$30,265 plus benefits as stated in the Classified Employee Contract. Rate is based on 2019-2020 salary schedule and will be adjusted once the new contract is ratified (enclosed and website attachment).

**9.2.2 Lane Change**

- Approve lane change for **Jennifer Kastronis, Health Assistant Teacher, to Lane 4, Step 13** due to earning a Letter of Equivalency for Master's Degree, effective August 17, 2020, for annual salary of \$68,945.

**9.3 Conferences, Seminars & Competitions – None****10. Facilities ACTION ITEMS**

The Administration recommends the approval of the following quotes as presented.

**10.1 Roof Repairs**

- Approve the quote from **TMR Roofing in the amount of \$1,800.00** for a two-man repair crew to make repairs to the roof as outlined in the proposal (enclosed and website attachment).

**10.2 Electric to Gas Conversion Project for Culinary Arts**

- Approve the project to convert the Culinary Arts Kitchen from Electric to Gas as listed below **for a total cost of \$7,586.73** (enclosed and website attachment):
  - Suburban Propane to install a 1,000-gallon tank and run line to connect to culinary classroom at cost of \$2,772.73
  - Lia Plumbing Heating & A/C to install pipeline from propane regulator to school at a cost of \$3,554.00
  - Redrock Fence Company to furnish and install 28' of 6' high aluminized chain link fence at a cost of \$1,260.00

**10.3 Propane Gas Sales Agreement**

- Approve the agreement between Suburban Propane and Steel Center to provide all propane for the school with a minimum monthly purchase requirement of \$75.00 (enclosed and website attachment).

**11. Superintendent of Record Report**

**12. Solicitor's Report**

**13. Information Items**

- 13.1.** JOC Brief (enclosed and website attachment)

**14. Other Business**

**15. Visitor Comments**

**16. Adjournment**

**NEXT MEETING: Tuesday, March 2, 2021**